| **OHP 4: Product Process** CAN/CGSB-32.310, Clauses 4 and 8 |
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| A. PRODUCT FLOW  1. Provide a complete written description or schematic product flow chart which describes the movement of all organic products, from incoming/receiving, through production and to outgoing/shipping. Indicate where ingredients are added and/or processing aids are used. Identify equipment and storage areas.  **Attachment** |
| **B. BY PRODUCTS**  Not applicable   1. Will any by-products from the production process be sold as certified organic?  Yes  No  If yes, list all organic by-products and provide Organic Product Profile for each by-product.  Attachment |
| **C. WATER**  Not applicable   1. Check ways water is used in organic processing:  None used  ingredient  processing aid  cooking   cooling  product transport  cleaning organic products  cleaning equipment  other (specify)   1. Water source:  municipal  on-site well  other, specify 2. How do you ensure that water used meets or exceeds local safe drinking water standards? 3. What on-site water treatment processes are used?  None 4. Are any Incidental Additives used in the process?  Yes  No If yes, check all that apply:  Hand sanitizer substances, if used in direct contact with organic products, shall be listed in Table 7.3 of CAN/CGSB-32.311.  Culinary steam, that is, steam used in direct contact with organic products or packaging  Food-contact lubricants shall be listed in Tables 6.3-6.5 of CAN/CGSB-32.311  Use of cleaners, disinfectants and sanitizers shall comply with the requirements in 8.2 of this standard.    1. How do you ensure the use of incidental additives does not compromise the organic integrity of the ingredient/product?      1. Is a boiler used to create steam used in the processing or packaging of organic products?  Yes  No    1. If yes, describe how steam is used.    2. If steam has direct contact with organic products, do you use:  No direct contact   steam filters  condensate traps  testing of condensate  testing of finished products  other (specify)   * 1. If steam has direct contact with organic products or packaging, are boiler additives used?  Yes  No   2. If yes, attach the MSDS and/or label information to determine whether or not they are volatile and what substances they contain.   Attachment |